

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Thursday--June 21, 2018, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
- a. May 15, 2018 (Regular Board Meeting)
 - b. May 17, 2018 (Special Board Meeting)
 - c. June 2, 2018 (Technology Committee Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

14. Action, Board Policy 2-03-900.1 (Extra-Curricular Stipends)

NEW BUSINESS

- 15. Action, 2018-2019 MSGIA Insurance Renewal
- 16. Action, 2018-2019 MHSA Activities
- 17. Action, 2018-2019 Nemont TV Contract Renewal
- 18. Action, 2018-2019 Teacher Contract(s)
- 19. Action, 2018-2019 Teacher Assignment(s)/Reassignment(s)
- 20. Action, 2018-2019 Classified Staff Contract(s)
- 21. Action, 2018-2019 Extra-Curricular Contract(s)
- 22. Action, 2018-2019 Technology Budget
- 23. Action, 2018-2019 Athletic Contest Gate Prices
- 24. Action, Impact Aid Policy Review
- 25. Action, Bus Route Contract Renewal(s)
- 26. Action, Disposition of Property
- 27. Action, Resignation(s)
- 28. Action, Indemnity Bond/District Warrant Void(s)
- 29. Action, Budget Amendment Resolution
- 30. Action, Missoula Children's Theatre Practice Times – April 2019
- 31. Action, Board Policy 2-03-131 and 2-04-116 (Compensated Absence Leave)
- 32. Action, Board Policy 1-04-131; 1-04-140; and 2-03-119 (Tobacco-related)
- 33. Action, Authorization for Bank Signature Card for Activities Secretary
- 34. Action, 2018-2019 School Calendar Change
- 35. Action, Culbertson Athletic Booster Club Request(s)

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 36.

REPORTS (Continued)

37. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

38. Date: Tuesday, July 17th Time: 6:30 p.m.
Potential Conflicts: none
Suggested Changes: none

ADJOURNMENT

39. Time of adjournment: _____

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
May 15, 2018
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, May 15, 2018, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin (via phone), and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem and Lora Finnicum. Visitors were recognized.

Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

General fund levy election results were canvassed: For Three-Year Trustee Mark Colvin 153, Paul Finnicum 149, Josh Kempton 115, Jessica Schmitz 128. Luke Anderson made motion to validate the election results. Gy Salvevold seconded motion. Motion carries unanimously. Newly elected trustees Mark Colvin and Paul Finnicum were previously sworn in. Chair calls for reorganization of the Board. Gy Salvevold made motion to nominate Paul Finnicum as Chair. Eric Bergum seconded motion. Motion carries unanimously. Eric Bergum made motion to nominate Gy Salvevold as Vice-Chair. Luke Anderson seconded motion. Motion carries unanimously. Luke Anderson made motion to appoint Lora Finnicum as District Clerk. Gy Salvevold seconded motion. Motion carries unanimously.

Gy Salvevold made motion to approve the minutes of April 16th (ad hoc committee), April 17th (ad hoc committee), and April 17, 2018 (regular board) meeting(s). Luke Anderson seconded motion. Header for both the ad hoc meetings should read April. For motion: Anderson, Bergum, Salvevold. Abstain: Colvin. Motion carries.

Eric Bergum made motion to pay the May bills, approve investments and note extra-curricular balances. Gy Salvevold seconded motion. Motion carries unanimously.

Payroll Warrants	51677 to 51829
Claims Warrants	63991 to 64087

Reports were approved as presented. Student Council sponsored Grades 7-12 to the Williston ARC and organized Fun Day. Eight students attended National BPA competitions in Dallas, TX with 2 finishes in the top 10. HS JMG conference was well attended and all students finished in top 3. Brady Craig received 1st in Chairman's Award. The JMG Color Run will be in honor of David Manning and all are invited to participate. Greg Cano from Montana JMG praised Mary Machart and the Culbertson JMG Program on their achievements. Parent shared high praise for Dave Solem and his knowledge and expertise with the 8th Grade Class and their Montana Tour. Two students qualified for state golf in Fairmont. Mr. Olson stated that Culbertson has a Twitter account and is linked to the school website.

Luke Anderson made motion to approve hire Dave Solem and Kyler Kempton as summer custodial staff. Eric Bergum seconded motion. Motion carries unanimously.

Gy Salvevold made motion to hire Patricia Miller as full-time custodian, pending successful fingerprint and background check. Luke Anderson seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES
REGULAR MEETING
May 15, 2018
Tuesday – 6:30 p.m.

Mr. Crowder presented estimated costs to explore a family consumer science program. The most convenient room would be the current JMG room, where Home Ec Room was previously. The upcoming budget year is tight and will not allow for introduction of the program at this time.

Finalized quotes for the technology budget will be presented for approval at the June meeting.

Gy Salvevold made motion to offer the following classified contracts for 2018-2019: Susan Benson, Cook's Helper; Darnell Craig, Cook's Helper; April Deen, Title I Aide; Paula Dehner, Aide; Teri George, Head Cook; Norine Haugland, Custodial Director; Mike Jasper, Custodian; Tori Kirkaldie, Activities Secretary; Misty Kirm, Special Education Aide; Jennifer Lambert, Title I Aide; Rhonda Larsen, School Secretary; Steve Larsen, Maintenance Director; Mary Machart, JMG Coordinator; Tiffany Marchwick, Special Education Aide; Sande Marchwick-Wix, Special Education Aide; Doreen Martin, Clerk's Assistant/Administrative Secretary; Genevieve Nordmeyer, Assistant Cook; Sandra Rothkamm, Custodian; Tessa Rumsey, JOM, Title VI Home School Coordinator; Elbert Swearingen, Custodian; Candy Thorpe, Custodian; and Camille Williams-Naylor, Custodian. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to adopt the budget amendment proclamation for the elementary general fund in the amount of \$435,050 and in the high school general fund in the amount of \$76,380. Luke Anderson seconded motion. Motion carries unanimously.

Board discussed the driver's education policy on charging for a summer course. Luke Anderson made motion to waive the fee for 2018 summer driver's education for in-district students and charge \$150 for out-of-district students. Gy Salvevold seconded motion. Motion carries unanimously.

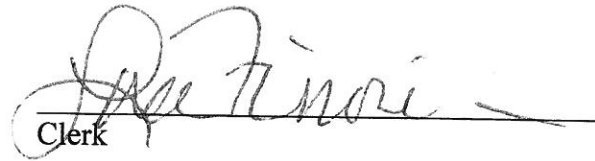
Eric Bergum made motion to approve memberships for the Roose-Valley Special Education Cooperative, Montana School Boards Association, Montana Rural Education Association, MTSBA Indian School Board Caucus, Montana Cooperative Services, and Montana Quality Education Coalition for 2018-2019. Gy Salvevold seconded motion. Motion carries unanimously.

Board committees assignments are as follows: Personnel and Finance, all trustees; Curriculum-Colvin, Anderson, Finnicum; Policy-Bergum, Finnicum; Professional Development-Colvin, Finnicum; Facility-Finnic, Salvevold; Technology-Colvin, Bergum; Vocational-Salvevold, Anderson; Public Relations-Salvevold, Finnicum; Athletics-Salvevold, Bergum; Negotiations-Finnic, Anderson. All members are welcome to attend any committee meeting.

Notice was given for public comment for non-agenda items. Comments were raised on the status of a foreign language teacher and class offerings. The Missoula Children's Theatre will be offered again next year and Tessa Rumsey reported over half of the costs were already covered. Board thanked her for organizing the program. Next regular board meeting will be scheduled for 6:30 p.m. on June 21, 2018. Meeting adjourned at 7:07 p.m.

SCHOOL BOARD MINUTES
REGULAR MEETING
May 15, 2018
Tuesday – 6:30 p.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
May 17, 2018
Thursday – 7:00 a.m.

The Board met in special session on Thursday, May 17, 2018, at 7:02 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, and Eric Bergum. Representatives were: Larry Crowder, and Lora Finnicum.

Visitors were recognized. Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Luke Anderson made motion to post Policy 2-03-900.1 Extra-Curricular Stipends. Eric Bergum seconded motion. An additional \$2,000 was added to the concessions portion of the FFA stipend. Motion carries unanimously.

Eric Bergum made motion to approve resignations of Leslie Saunders and Karen Toavs, with last day of employment being May 29, 2018 and being released from the 2018-2019 school year contracts. Luke Anderson seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Meeting adjourned at 7:06 a.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
TECHNOLOGY COMMITTEE MEETING
June 2, 2018
Saturday – 9:30 a.m.

Technology Committee met on Saturday, June 2, 2018, at 9:32 a.m. to discuss the 2018-2019 technology budgets. Present were: Eric Bergum, Mark Colvin. Representatives were: Mike Olson, Larry Crowder, and Lora Finnicum.

Visitors were recognized. The technology budget was presented by Mike Olson on renewals, maintenance/supply and requests at \$79,598. The yearly renewals are slightly less than last year due multi-year renewals. Maintenance and supply items are slightly higher due to actual cost of incidental from the previous school year. The additional requests for more graphing calculators for JH and HS math created higher staff requests over last year. Overall, the budget is \$1,800 higher than the previous year. Committee will recommend approval of the technology budget for the board meeting in June. The committee meeting adjourned at 9:54 a.m.

Chairman of the Board


Clerk

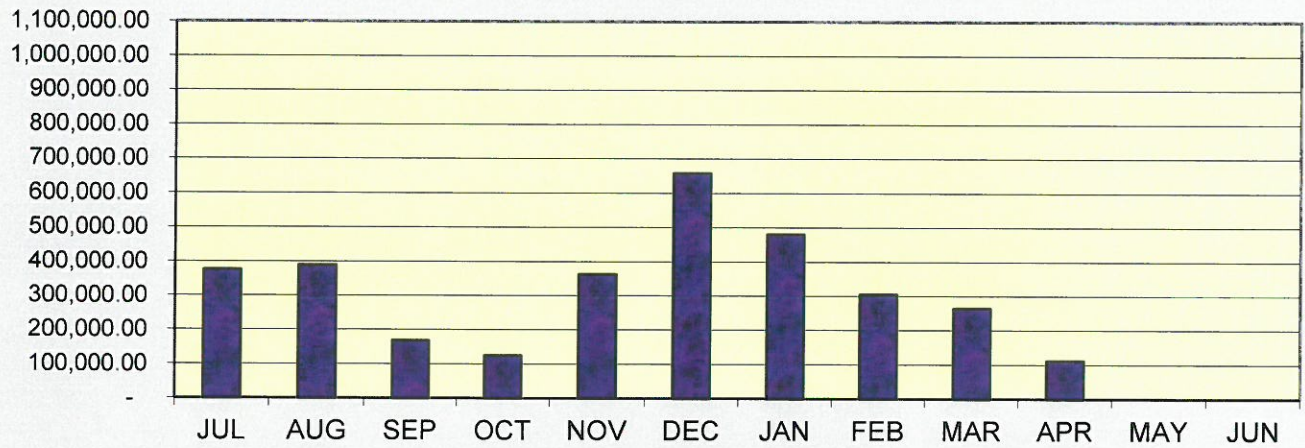
CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of MAY 31, 2018

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(131,158.86)	335,366.63	-	-	441,100.94	(236,893.17)	(236,893.17)	-
TRANSP	(16,509.59)	56,603.59	-	-	55,131.98	(15,037.98)	(15,037.98)	(0.00)
RETIEM	94,795.37	71,129.65	-	-	32,159.72	133,765.30	133,765.30	-
MISC	5,238.62	-	-	-	1,273.50	3,965.12	3,965.12	0.00
Misc	5.97		-	-		5.97		
Title	0.00					0.00		
Multi Dist	-					-		
Ind Ed	0.87				(78.75)	79.62		
JMG	672.35				672.35	-		
SRS	-					-		
JOM	4,559.43				679.90	3,879.53		
AD ED	7,694.97	4,641.49	-	-	508.31	11,828.15	11,828.15	-
COMPAB	4,020.10		-	-	266.15	3,753.95	3,753.95	-
IMPACT	0.63		-	-	-	0.63	0.63	0.00
TECH	(225.47)	186.37	-	-	-	(39.10)	(39.10)	-
FLEX	(113,819.40)		-	-		(113,819.40)	(113,819.40)	-
COOP	113,345.51	77,705.09	112,356.00	-	78,455.68	224,950.92	224,950.92	-
PR	5,359.24	731,155.93	-	-	305,037.73	431,477.44	431,477.44	-
CL	24,538.19	255,526.81	-	-	203,121.52	76,943.48	76,943.48	-
ELEM	(6,720.69)	1,532,315.56	112,356.00	-	1,117,055.53	520,895.34	520,895.34	(0.00)
GENERAL	(154,070.33)	253,647.39	-	-	219,721.05	(120,143.99)	(120,143.99)	-
TRANSP	(2,413.57)	41,715.50	-	-	32,092.80	7,209.13	7,209.13	-
LUNCH	1,945.40	11,408.86	-	-	19,721.53	(6,367.27)	(6,367.27)	-
RETIEM	137,679.74	32,028.27	-	-	17,866.62	151,841.39	151,841.39	-
MISC	(122,028.95)	-	-	-	1,320.89	(123,349.84)	(123,349.84)	-
Misc	(121,807.07)		-	-	(1,105.23)	(120,701.84)		
AG	-					-		
Adv Ag	-					-		
BUS	-					-		
Multi Dist	-					-		
JMG	2,426.12				2,426.12	-		
Perkins	(2,648.00)					(2,648.00)		
Aca Ach	-					-		
AD ED	7,010.17	3,993.47	-	-	156.95	10,846.69	10,846.69	-
DR ED	1,077.79		-	-	746.69	331.10	331.10	-
COMPAB	4,485.49		-	-	266.14	4,219.35	4,219.35	-
IMPAC	0.69		-	-		0.69	0.69	0.00
TECH	(110.25)	91.41	-	-		(18.84)	(18.84)	-
FLEX	2.84		-	-		2.84	2.84	-
ENDOW	130,476.83		-	-		130,476.83	130,476.83	-
HS	4,055.85	342,884.90	-	-	291,892.67	55,048.08	55,048.08	0.00
TOTAL	(2,664.84)	1,875,200.46	112,356.00	-	1,408,948.20	575,943.42	575,943.42	(0.00)

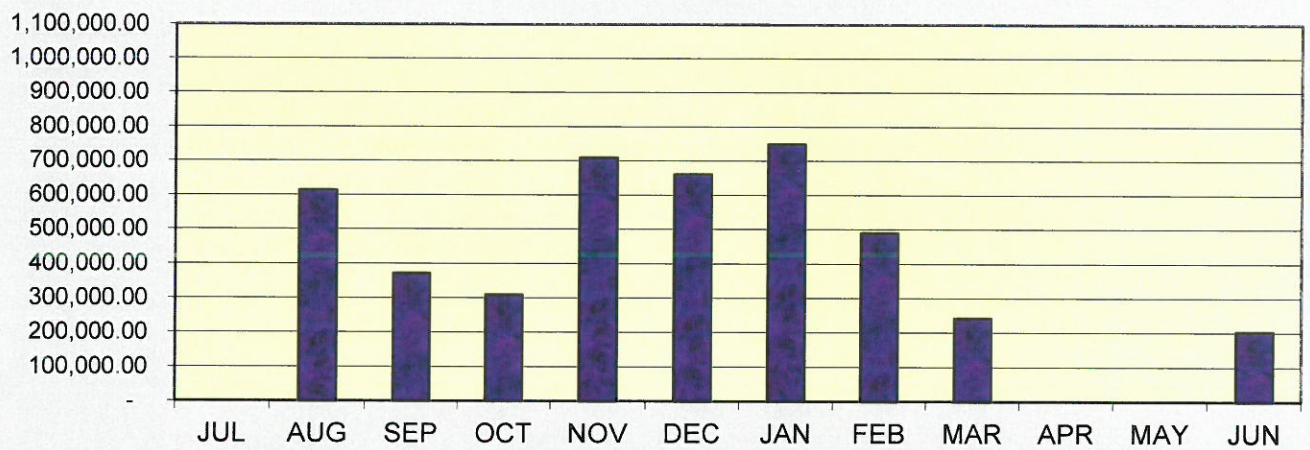
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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201	101 General	-	-	-	-	26,478.00	-	-	-	-	-	-
	110 Transport	-	-	-	-	77,311.00	-	-	-	-	-	-
	114 Retirement	-	-	-	-	-	-	-	-	-	-	-
	115 Misc Fed	-	-	-	-	1,705.00	-	-	-	-	-	-
	117 Adult Ed	-	-	-	-	8,615.00	-	-	-	-	-	-
	121 Comp Abs	-	-	-	-	4,141.00	-	-	-	-	-	-
	126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-
	128 Technology	-	-	-	-	35.00	-	-	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-
	201 General	-	-	-	-	26,351.00	-	-	-	-	-	-
	210 Transport	-	-	-	-	71,667.00	-	-	-	-	-	-
	212 Hot Lunch	-	-	-	-	1,854.00	-	-	-	-	-	-
	214 Retirement	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-
	217 Adult Ed	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
	218 Drivers Ed	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
	221 Comp Abs	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
	226 Impact Aid	-	-	-	-	-	14,658.00	-	-	-	-	-
	228 Technology	-	-	-	-	13.00	13.00	-	-	-	-	-
	229 Flex	-	-	-	-	2.00	2.00	-	-	-	-	-
	281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-
	TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201	101 General	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-
	110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-
	114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-
	115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-
	117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-
	121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-
	126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-
	128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	203,313.00
	201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-
	210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-
	212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-
	214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-
	215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-
	217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-
	218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-
	221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-
	226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-
	228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-
	229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-
	281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-
	TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	203,313.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201	101 General	83,278.00	102,813.00	74,298.00	4,304.00	215,743.00	81,206.00	93.00	-	-	-	-
	110 Transport	109,615.00	154,998.00	105,373.00	72,171.00	80,663.00	82,073.00	65,499.00	28,668.00	11,215.00	-	-
	114 Retirement	86,451.00	82,771.00	68,786.00	71,083.00	65,757.00	140,354.00	76,518.00	47,554.00	34,048.00	-	-
	115 Misc Fed	60,099.00	46,854.00	9,037.00	9,044.00	9,046.00	9,048.00	9,049.00	49.00	52.00	-	-
	117 Adult Ed	24,398.00	24,453.00	24,058.00	13,121.00	14,577.00	15,176.00	15,849.00	3,052.00	2,135.00	-	-
	121 Comp Abs	9,474.00	9,475.00	9,476.00	9,335.00	9,336.00	9,068.00	9,070.00	9,071.00	9,073.00	-	-
	126 Impact Aid	36,093.00	2,660.00	3,553.00	1.00	4.00	4.00	74.00	10,851.00	4.00	-	-
	128 Technology	160.00	1,532.00	417.00	17.00	848.00	848.00	848.00	8.00	48.00	-	-
	129 Flex	39,038.00	1,712.00	1,719.00	20.00	20.00	20.00	20.00	20.00	20.00	-	-
	182 Interlocal	121,228.00	245,032.00	189,948.00	246,273.00	201,363.00	328,419.00	283,194.00	237,877.00	237,925.00	201,419.00	-
	201 General	136,030.00	68,101.00	37,380.00	-	15,983.00	-	-	-	-	-	-
	210 Transport	72,050.00	100,403.00	89,565.00	25,725.00	70,046.00	52,761.00	31,172.00	30,099.00	19,031.00	797.00	-
	212 Hot Lunch	9,326.00	9,772.00	366.00	-	6,590.00	-	51.00	83.00	2.00	-	-
	214 Retirement	53,410.00	48,897.00	36,833.00	68,411.00	48,484.00	115,864.00	82,140.00	52,213.00	41,487.00	7,219.00	-
	215 Misc Fed	38,954.00	38,960.00	357.00	364.00	364.00	364.00	364.00	364.00	364.00	364.00	-
	217 Adult Ed	18,215.00	18,288.00	17,893.00	7,380.00	9,587.00	10,026.00	10,024.00	2,955.00	2,528.00	2,197.00	-
	218 Drivers Ed	1,996.00	4,213.00	4,214.00	4,214.00	4,215.00	4,216.00	4,216.00	4,217.00	3,888.00	3,803.00	-
	221 Comp Abs	8,585.00	8,586.00	8,587.00	8,445.00	8,447.00	8,205.00	8,206.00	7,956.00	7,957.00	7,958.00	-
	226 Impact Aid	26,632.00	16,653.00	10,003.00	6.00	85.00	85.00	85.00	148.00	81.00	14.00	-
	228 Technology	16.00	855.00	5.00	6.00	413.00	413.00	413.00	13.00	3.00	3.00	-
	229 Flex	1,479.00	1,499.00	1,500.00	411.00	11.00	11.00	11.00	11.00	11.00	11.00	-
	281 Endow	39,988.00	39,994.00	74,396.00	74,403.00	74,414.00	69,849.00	92,164.00	92,176.00	62,730.00	92,206.00	-
	TOTAL	976,515.00	1,028,521.00	767,764.00	614,734.00	835,996.00	928,010.00	689,060.00	527,385.00	432,602.00	315,991.00	-

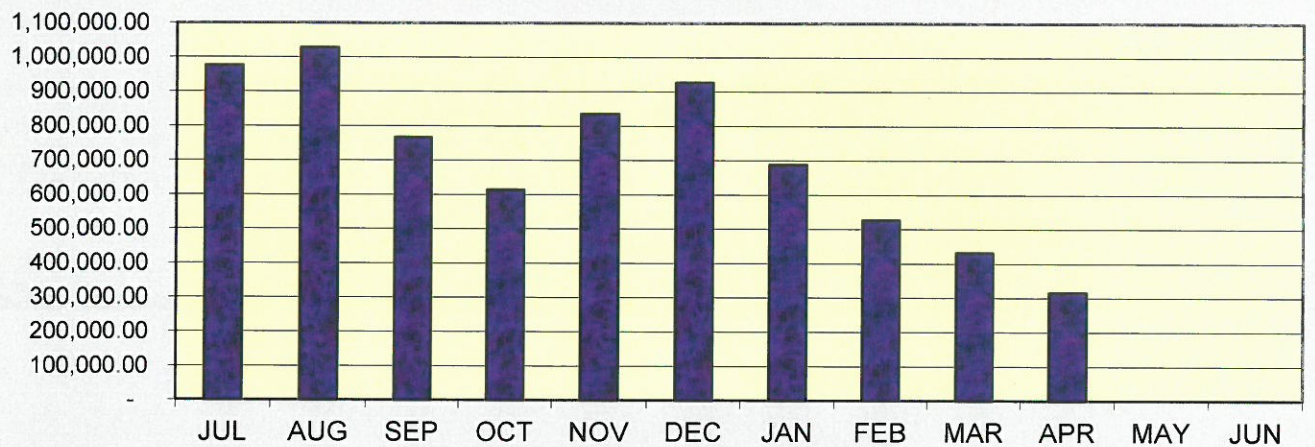
2017-18 INVESTMENTS



2016-17 INVESTMENTS



2015-16 INVESTMENTS



CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
 May 31, 2018

	Beginning Balance	Receipts <i>reconciled bank credits</i>	Expenses <i>reconciled bank debits</i>	Ending Balance
GENERAL FUNDS ASSET 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 4,671.94	\$ 3,565.30	\$ 2,899.75	\$ 5,337.49
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.88	\$ -	\$ -	\$ 0.88
First Community Bank Pcard Account No. 4205644	\$ 1,210.49	\$ 16,973.52	\$ 16,972.75	\$ 1,211.26
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 11,911.36	\$ 1,133.34	\$ 1,157.70	\$ 11,887.00
Cash Equivalent Total	\$ 17,794.67	\$ 21,672.16	\$ 21,030.20	\$ 18,436.63
General Fund Asset 102	Fund 101 Balance: \$ 9,218.32		Fund 201 Balance: \$ 9,218.31	
	Asset 102 Entry: \$ 320.98		Asset 102 Entry: \$ 320.98	

GENERAL FUNDS ASSET 103:

First Community Bank Petty Cash Account No. 332364	\$ 289.18	\$ -	\$ -	\$ 289.18
Cash Equivalent Total	\$ 289.18	\$ -	\$ -	\$ 289.18
General Fund Asset 103	Fund 101 Balance: \$ 144.59		Fund 201 Balance: \$ 144.59	
	Asset 103 Entry: \$ -		Asset 103 Entry: \$ -	

ACTIVITIES FUND ASSET 102:

First Community Bank Activities Account No. 332356	\$ 46,199.83	\$ 18,676.78	\$ 18,338.65	\$ 46,537.96
Cash Equivalent Total	\$ 46,199.83	\$ 18,676.78	\$ 18,338.65	\$ 46,537.96
General Fund Asset 102	Fund 284 Entry \$ 338.13			

Culbertson Public School

Totals Report for May 2018
2017-2018

06/18/2018
9:25:43 AM

Checking
Savings
Investments

Account	Beginning	+	Receipts	-	Expenditures	+	Transfers	=	Ending
1 - ANNUAL	5,039.81		0.00		29.99		0.00		5,009.82
2 - ATHLETICS	1,584.76		417.63		591.00		0.00		1,411.39
3 - SENIOR 2018	2,313.42		0.00		1,361.90		0.00		951.52
4 - JUNIORS 2019	443.40		2,525.00		627.83		0.00		2,340.57
5 - SOPHOMORE 2020	1,448.40		449.00		49.10		0.00		1,848.30
6 - FRESHMAN 2021	1,863.01		0.00		0.00		0.00		1,863.01
7 - 8TH GRADE	0.00		0.00		0.00		0.00		0.00
8 - CHEERLEADER	297.32		0.00		0.00		0.00		297.32
9 - FFA	4,707.11		0.00		1,576.32		0.00		3,130.79
10 - BAND/CHOR	2,974.91		70.40		1,382.49		0.00		1,662.82
11 - STUDENT COUNCIL	4,712.71		0.00		1,332.67		0.00		3,380.04
12 - SPEECH AND DRAMA	1,546.40		0.00		0.00		0.00		1,546.40
13 - VO-AG REVOLVING	2,570.12		0.00		0.00		0.00		2,570.12
16 - JMG	852.99		6,310.00		7,208.91		0.00		-45.92
17 - BPA	4,104.06		3,842.72		6,264.04		0.00		1,682.74
18 - EXPLORE AMERICA	4,231.46		819.03		1,283.86		0.00		3,766.63
19 - MUSIC PARENTS	2,053.31		3,950.00		3,022.05		0.00		2,981.26
20 - ART	1,485.68		0.00		0.00		0.00		1,485.68
21 - LIBRARY	1,260.53		0.00		0.00		0.00		1,260.53
22 - SPANISH CLUB	15.49		0.00		0.00		0.00		15.49
24 - Science Olympiad	1,511.96		293.00		0.00		0.00		1,804.96
27 - SENIOR 2017	0.00		0.00		0.00		0.00		0.00
	45,016.85	+	18,676.78	-	24,730.16	+	0.00	=	38,963.47



Culbertson School Board Meeting

Superintendent's Report

June 21, 2018

A. Events that I plan to attend for June and July.

June 4 th	Culbertson Town Council Meeting
June 6 th	Roose-Valley Special Education Cooperative Meeting
June 12 th	Culbertson Fire Department Meeting
June 18 th	MHSA Class C Caucus @ Bozeman
June 19 th	MHSA Class C Caucus @ Bozeman
June 21 st	Culbertson School Board Meeting
June 24 th	MREA Board Meeting @ Bozeman
June 25 th	MREA Board Meeting @ Bozeman
June 26 th	MREA Board Meeting @ Bozeman
	Culbertson Fire Department Training
July 9 th	Culbertson Town Council Meeting
July 10 th	Culbertson Fire Department Meeting
July 11 th	Culbertson Chamber of Commerce Meeting
July 17 th	Culbertson Fire Department Meeting
July 24 th	Culbertson Fire Department Training

B. Other items for your consideration:

1. We are advertising the following positions:
 - K-12 Art (No recent applicants)
 - K-12 Spanish (No applicants yet)
 - 7-12 Business Education (No recent applicants)
 - 6th Grade (One applicant was interviewed)
 - 5th Grade (No applicants yet)
 - 2nd Grade (One applicant was interviewed)
2. It's not too early to be thinking about the Montana Conference of Educational Leadership that will be held in Missoula on October 18th and 19th. If you would like to attend, please let me know so that I can make travel arrangements (hotel).
3. The custodial and maintenance staff members are busy doing the summer cleaning and miscellaneous maintenance projects.
4. We are also working on numerous other items that include, but are not limited to:
 - the Board Goals set earlier this year.
 - the finalization of the 2018-2019 School Calendar.
 - the dissemination of the fall and winter athletic calendar events.
 - the dissemination of the summer Athletic Physical dates.
 - the finalization of the schedule for the Fall PIR Days on August 20th and 21st.
 - the finalization of the room assignments for the 2018-2019 school year.

- the finalization of the information for the registration packet for all students.
- the finalization of any changes in the certified salary schedule for the 2018-2019 school year.
- Plus several other items too numerous to mention prior to sending out this Board packet, but will be added as they come to mind.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 4-17-2018

AGENDA ITEM #: 14

AGENDA TITLE: Board Policy 1-04-113 (Purchasing)

SUMMARY: Attached please find a copy of the current policy. The policy that was approved for posting at the March Board meeting has received two small edits to the recommended changes by Lora and Doreen to more accurately reflect the District's current practices. The updated policy with all current recommendations is also attached. Otherwise, there were no other comments received.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Current

2-03-900.1. Extra-Curricular Stipends.

CROSS COUNTRY*		GIRLS' & BOYS' GOLF*	
HS Head Coach	3,000.00	HS Head Coach	2,000.00
HS Assistant	1,750.00	HS Assistant	1,500.00
Junior High	1,000.00	CHEERLEADING*	
Junior High Assistant	750.00	HS Winter Season Coach	2,000.00
FOOTBALL*			
HS Head Coach	3,000.00	SPEECH & DRAMA*	
HS Assistant	1,750.00	HS Head Coach	3,000.00
Junior High	1,000.00	HS Assistant	1,750.00
Junior High Assistant	750.00	BAND & CHOIR*	
VOLLEYBALL*		Band Advisor**	2,000.00
HS Head Coach	3,000.00	Choir Advisor**	1,000.00
HS Assistant	1,750.00	ADVISORS	
Junior High	1,000.00	12 th Grade	500.00
Junior High Assistant	750.00	11 th Grade	600.00
GIRLS' & BOYS' BASKETBALL*		10 th Grade	400.00
HS Head Coach	3,000.00	9 th Grade	400.00
HS Assistant	1,750.00	8 th Grade	400.00
Junior High	1,200.00	7 th Grade	400.00
Junior High Assistant	900.00	HS Student Council	500.00
Grade	1,000.00	Play	500.00
Grade Assistant	750.00	Assistant Play (if needed)	300.00
GIRLS' & BOYS' TRACK*		Annual, In-Class	1,500.00
HS Head Coach	3,000.00	Annual, Out-of-Class	2,000.00
HS Assistant	1,750.00	FFA** with Concessions	5,000.00
Elem/JH	1,000.00	BPA**	2,000.00
Elem/JH Assistant	750.00	JMG**	2,000.00
		National Honor Society	300.00
		Title IX Coordinator	300.00
		Drug & Alcohol Coordinator	300.00
		Prom Advisor	200.00
<p>* denotes MHSA Sanctioned Events.</p> <p>Beginning in the 2013-2014 School Year:</p> <p>An additional \$200 will be paid to the high school head coach and an additional \$100 will be paid to the high school assistant coach(es) for each week of post season advancement for the following sports:</p> <p>Football: each week of playoffs in which the team participates</p> <p>Volleyball: divisional and state tournaments in which the team participates</p> <p>Basketball: divisional and state tournaments in which the team participates</p> <p>Beginning in the 2005-2006 School Year:</p> <p>\$ 25 increase per year for JH head coaches, and grade school head coaches</p> <p>\$ 15 increase per year for JH and grade school assistant coaches</p>			
** denotes stipends that will be contract addendums.			

Adopted: August 17, 1999
Revised: May 16, 2000
July 25, 2000
June 26, 2001

October 14, 2002
August 11, 2003
September 18, 2007
July 15, 2008

July 16, 2013
April 16, 2015
June 20, 2017

2-03-900.1. Extra-Curricular Stipends.

Proposed

CROSS COUNTRY*		GIRLS' & BOYS' GOLF*	
HS Head Coach	3,000.00	HS Head Coach	2,000.00
HS Assistant	1,750.00	HS Assistant	1,500.00
Junior High	1,000.00	CHEERLEADING*	
Junior High Assistant	750.00	HS Winter Season Coach	2,000.00
FOOTBALL*			
HS Head Coach	3,000.00	SPEECH & DRAMA*	
HS Assistant	1,750.00	HS Head Coach	3,000.00
Junior High	1,000.00	HS Assistant	1,750.00
Junior High Assistant	750.00	BAND & CHOIR*	
VOLLEYBALL*		Band Advisor**	2,000.00
HS Head Coach	3,000.00	Choir Advisor**	1,000.00
HS Assistant	1,750.00	ADVISORS	
Junior High	1,000.00	12 th Grade	500.00
Junior High Assistant	750.00	11 th Grade	600.00
GIRLS' & BOYS' BASKETBALL*		10 th Grade	400.00
HS Head Coach	3,000.00	9 th Grade	400.00
HS Assistant	1,750.00	8 th Grade	400.00
Junior High	1,200.00	7 th Grade	400.00
Junior High Assistant	900.00	HS Student Council	500.00
Grade	1,000.00	Play	500.00
Grade Assistant	750.00	Assistant Play (if needed)	300.00
GIRLS' & BOYS' TRACK*		Annual, In-Class	1,500.00
HS Head Coach	3,000.00	Annual, Out-of-Class	2,000.00
HS Assistant	1,750.00	FFA** with Concessions	7,000 5,000.00
Elem/JH	1,000.00	BPA**	2,000.00
Elem/JH Assistant	750.00	JMG**	2,000.00
		National Honor Society	300.00
		Title IX Coordinator	300.00
		Drug & Alcohol Coordinator	300.00
		Prom Advisor	200.00
<p>* denotes MHSA Sanctioned Events.</p> <p>Beginning in the 2013-2014 School Year:</p> <p>An additional \$200 will be paid to the high school head coach and an additional \$100 will be paid to the high school assistant coach(es) for each week of post season advancement for the following sports:</p> <p>Football: each week of playoffs in which the team participates</p> <p>Volleyball: divisional and state tournaments in which the team participates</p> <p>Basketball: divisional and state tournaments in which the team participates</p> <p>Beginning in the 2005-2006 School Year:</p> <p>\$ 25 increase per year for JH head coaches, and grade school head coaches</p> <p>\$ 15 increase per year for JH and grade school assistant coaches</p>			
** denotes stipends that will be contract addendums.			

Adopted: August 17, 1999
Revised: May 16, 2000
July 25, 2000
June 26, 2001

October 14, 2002
August 11, 2003
September 18, 2007
July 15, 2008

July 16, 2013
April 16, 2015
June 20, 2017

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 15

AGENDA TITLE: 2018-2019 MSGIA Insurance Renewal

SUMMARY: Attached please find a copy of the renewal for Property and Liability Insurance, as well as Worker's Compensation Insurance.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



PO Box 7029 ☐ Helena, Montana 59604 ☐ Tel 877-667-7392 ☐ Fax 406-457-4505
☐ www.msgia.org

April 11, 2018

Lora Finnicum
Culbertson School District #17
PO Box 459
Culbertson, Montana 59218

RE: MSGIA Self-Insured Property and Liability Renewal

Dear Lora and School Board Members,

I am pleased to present for you the MSGIA self-insured Property and Liability renewal effective July 1, 2018. Thank you for your continued support of MSGIA's School Leaders Insurance Pool. You are part of a growing movement of 173 elementary and high school district members with more interested school districts joining each year. The overall MSGIA membership expands beyond 410 elementary and high school districts.

MSGIA has been assisting school districts with self-insured coverage solutions since 1989, 29 years! The 2018-2019 school year marks the beginning of its 11th year for the property and liability program. This program is continually evolving, offering new enhancements in coverage and risk management tools for our members.

Our pool has partnered with strong reinsurance carriers that support our program with excellent AM Best ratings.

The program is endorsed by the Montana School Boards Association and supported by thousands of committed school district employees and school board members. Included within this renewal, some of those members have shared their perspective with you on their experience with MSGIA's property and liability program.

Our coverage package includes critical elements for all school districts in Montana such as, violent event response coverage, cyber liability, and replacement cost coverage for certain classes of buses and other autos. We are pleased to partner with our members to address these risks and provide coverage that helps our members respond if an event occurs.

Culbertson School District #17 is an important member of the MSGIA self-insured property and liability program. You have a voice in the coverage design, board management, and service offerings, because your voice matters. MSGIA strives to provide members with broad coverage, high service levels, and stable premiums, all at a competitive price.

MSGIA

Beginning its 30th year of providing self-insurance solutions for its members, MSGIA is poised to continue to insure a bright future for Montana Public School Districts!

I'm pleased to present your renewal premium for the 2018-2019 school year is as follows

Total Premium	\$ 41,586	
Multi-Line Discount	<u><\$ 2,079></u>	(members in worker's compensation and property & liability)
Discounted Premium	\$ 39,507	

Your allocated premium for transportation is 6.1%.

Please send renewal checks to the address listed on the enclosed invoice.

Thank you for your continued support!

Be Well and Be Safe!



Shawn F. Bubbs, CIC, CPA
Director of Insurance Services

MSGIA

WORKERS COMPENSATION RISK RETENTION PROGRAM

PO Box 7029 ▲ Helena, Montana 59604 ▲ Tel 877-667-7392 ▲ Fax 406-457-4505 ▲ www.mtsba.org

May 22, 2018

Lora Finnicum
Culbertson School District #17
PO Box 459
Culbertson, MT 59218

RE: MSGIA FY19 Workers' Compensation Renewal

Dear Lora:

Thank you for your continued support of the Montana Schools Group Insurance Authority, Workers' Compensation Program (MSGIA). Congratulations! Your school district is accompanied by 410 other elementary and high school districts that have unified together to allow school districts to lower the cost of their workers' compensation coverage.

Because of its 25+ years in the business, conservative management style, and non-profit basis, the MSGIA provides a haven for school boards, administrative teams, and their covered employees. You do not need to question whether the MSGIA will be able to weather the storm in the turbulent insurance markets. We have been and will continue to be the leader in the industry for self funded school district workers' compensation insurance!

The Montana School Boards Association (MTSBA) and the Montana Association of School Business Officials (MASBO) **both exclusively endorse the MSGIA's workers' compensation program**. The MSGIA also holds the national recognition for self funding excellence for pool management, governance, and financial performance from AGRIP (the Association of Governmental Risk Pools). Schools in Montana know their membership in the MSGIA is a successful partnership for all involved.

It is my pleasure to present the renewal pricing for your district for the coming 2018-19 school year with coverage from July 1, 2018 to June 30, 2019.

Estimated Renewal Premium \$34,936

MSGIA Renewal Premium Credits (\$-8,121)

Final Est. Renewal Premium \$26,815

The premium credits will be distributed in the third quarter of FY19 and will be available on the third quarter (Jan – March 2019) payroll report for members who are active at that time.

These renewal terms are based upon the payroll estimates either provided by your district or as estimated by our administrative team. Because our program has the district pay based on its actual payroll, if your revised estimated payroll is different (either higher or lower) then your premium will follow your actual payroll levels.

The MSGIA provides consistent competitive pricing every year and currently is performing extremely well. Member longevity will continue to be rewarded strongly into future years. Our members benefit from the strong performance of the pool overall.

MONTANA SCHOOLS GROUP INSURANCE AUTHORITY
A SERVICE OF THE MONTANA SCHOOL BOARDS ASSOCIATION

We provide services in addition to workers' compensation coverage itself to help keep your staff safe and productive in the school district. Below is a summary of the key risk management services and program benefits offered to our members:

- Significant opportunity for future premium credits based on a district's participation in the program (these credits are applied to future WC bills to lower the cost for our members). With the renewal for the next full school year through June 30, 2019, the MSGIA has returned over \$16 million dollars back to its members.
- Long term rate stability for our members providing less volatile rate adjustments from one year to the next.
- Wellness and Safety Newsletter - Six issues during the school year of a wellness and safety newsletter for every district employee we insure will be provided.
- Free 3-year asbestos re-inspections for members (this item alone is usually worth over \$1,500 annually).
- Risk Management on-line training Safe Schools modules free to members for safety training.
- School specific customized risk management services provided at the district to meet your specific loss needs. We are a member service organization that does whatever we need to do to meet our members' needs.
- The MSGIA also offers our members free access to our Pre-Employment Physical program. This allows a district to utilize the services of a licensed Physical Therapist in the MSGIA network to evaluate a final job candidate's ability to complete the essential elements of heavy duty job positions (custodial and food service). Using this program within a district as part of the hiring process increases the likelihood of a long-term hire and a good match to the needs of the position.
- Back to School Early Return to Work Program. The MSGIA now pays up to 90 days of transitional duty work for an injured employee easing back into the workforce of the district. Check out our website for more details.
- Frequent Safety Equipment Grants for member districts. In the past we have provided step ladders, hand trucks, desk movers, ice melt, and Yak Trax (light traction devices for para-professionals use while out with children on the playgrounds).
- Dedicated risk manager and claim adjuster for all the district's workers' compensation needs.
- Significant opportunity to participate in the management of your insurance program through our member managed board of directors

Your previous decision to unify with Montana Schools through supporting a self-funded option for workers' compensation coverage is the basis for our program's success. Thank you for your continued support of a program that has only school district's best interest at heart.

Be Well and Be Safe. If you have questions or need assistance, please contact me at 1-877-667-7392.

Sincerely,



Shawn F. Bubbs, CPA, CIC
MSGIA Director of Insurance Services

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 16

AGENDA TITLE: 2018-2019 MHSA Activities

SUMMARY: Attached please find a copy of the list of 2018-2019 MHSA Activities that requires Board approval.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



Montana High School Association

1 South Dakota Avenue ♦ Helena, MT 59601 ♦ (406) 442-6010 ♦ Fax: (406) 442-8250 ♦ www.mhsa.org

April, 2018

**TO: MHSA MEMBER SCHOOL CONTACTS
MHSA SCHOOL CLERKS**

FROM: MARK BECKMAN, EXECUTIVE DIRECTOR

**RE: ANNUAL APPLICATION AND FEES REMITTANCE FORM FOR 2018-19
CATASTROPHIC INSURANCE REMITTANCE FORM FOR 2018-19
CONCUSSION INSURANCE REMITTANCE FORM FOR 2018-19**

This email contains items which need to be addressed for the 2018-19 school year.

- A copy of the Annual Application and Fees Remittance form for the 2018-19 school year. **One original copy is to be completed and returned with your remittance. MAKE CERTAIN THAT THE MHSA OFFICE RECEIVES AN ORIGINAL SIGNED COPY WHICH IS SIGNED AND DATED BY THE APPROPRIATE PERSONNEL. IF AN ORIGINAL SIGNED COPY IS NOT RECEIVED BY THE MHSA OFFICE IT WILL DELAY PROCESSING OF YOUR APPLICATION. The chairperson of the school board and the high school principal or superintendent must sign the annual dues application after being authorized to do so by official school board action. Please refer to the list of activities on the form when computing the amount of your remittance. This payment is due on or before July 15, 2018.**

If you prefer to pay dues prior to July 1, 2018, please feel free to do so. **Any school failing to pay its annual fees on or before that date shall be ineligible from August 1 until such fees are paid and shall be required to pay a penalty of \$50.00 in addition to the regular fees before reinstatement. (See Article I, Section (2) of the MHSA By-Laws.)**

- A copy of the 2018-19 Catastrophic Insurance form and a summary of benefits. **A copy is to be completed and returned with your remittance. To determine your premium you must use your high school's (grades 9-12) FALL, 2017 enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2017. This payment is due on or before July 15, 2018.**
- A copy of the 2018-19 Concussion Insurance form. A copy is to be completed and returned with your remittance. To determine your premium you must use your high school's (grades 9-12) FALL, 2017 enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2017. This payment is due on or before July 15, 2018.

All of these forms are also available on our website (mhsa.org).

If there are questions on any of the above referenced items, please feel free to contact the MHSA office.

Attachments

MONTANA HIGH SCHOOL ASSOCIATION

1 South Dakota
Helena, MT 59601

Annual Dues Application and Fees Remittance Form

Culbertson

High School of

Culbertson

Montana,

Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year **2018-19** in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). **Send payment to MHSA, 1 South Dakota Avenue, Helena, MT 59601.**

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Band
<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Chorus
<input checked="" type="checkbox"/>	Football	<input checked="" type="checkbox"/>	Golf	<input checked="" type="checkbox"/>	Drama
<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Orchestra
<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Softball	<input checked="" type="checkbox"/>	Speech
<input type="checkbox"/>	Swimming	<input type="checkbox"/>	Swimming		
<input type="checkbox"/>	Tennis	<input type="checkbox"/>	Tennis		
<input checked="" type="checkbox"/>	Track	<input checked="" type="checkbox"/>	Track		
<input type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	Volleyball		
<u>5</u>	<< TOTAL BOYS	<u>5</u>	<< TOTAL GIRLS	<u>4</u>	<< TOTAL COMBINED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) 14 @ \$250.00 = \$ 3,500

Remit this amount to the MHSA office before July 15th and include an ORIGINAL SIGNED FORM

Signed/Dated: _____
Chair / Board of Trustees

Signed/Dated: _____
Superintendent or Principal

For MHSA Use Only:

Date Received: _____ Amount Received: _____

Check No. _____ Late Fee: _____

Total Amount Received: _____

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

LIABILITY CATASTROPHE PLAN REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 285 based on the HIGH SCHOOL ENROLLMENT (schedule below) to cover our school's share of the Liability Catastrophe Plan insurance premium for 2018-19.

School Culbertson HS
Date _____
Signed _____

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2017

<u>Enrollment</u>	<u>Premium</u>
0-40	\$195.00
41-110	\$285.00
111-200	\$360.00
201-300	\$475.00
301-400	\$590.00
401-800	\$790.00
801-up	\$1,265.00

You must use your **high school enrollment** per your FALL, 2017 report to OPI or for private schools, use your enrollment as of November 1, 2017.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY **JULY 15, 2017**

For MHSA Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee _____

**MONTANA HIGH SCHOOL ASSOCIATION
2018-19 Catastrophic Insurance Renewal
Mutual of Omaha**

Summary of Lifetime Benefits

- **Accident Medical Expense Benefit:** 100% of reasonable, customary and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia or hemiplegia).

Expanded Benefits (Total Disability Only):

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.



Montana High School Association

1 South Dakota Avenue ♦ Helena, MT 59601 ♦ (406) 442-6010 ♦ Fax: (406) 442-8250 ♦ www.mhsa.org

TO: MHSA MEMBER SCHOOL ADMINISTRATORS

FROM: MARK BECKMAN, EXECUTIVE DIRECTOR

RE: CONCUSSION INSURANCE

Member schools were surveyed regarding adding concussion insurance for every MHSA athlete and cheerleader and the response was over 97% in favor to do so. The MHSA Executive Board, is continuing this concussion insurance coverage for all MHSA schools for the 2018-19 school year. This is the fourth year our athletic participants, including cheerleaders, has been covered.

The MHSA, through negotiations with our insurance broker, Dissinger Reed, is able to continue offering concussion insurance for all MHSA athletic participants and cheerleaders at only \$1.50 per student (same premium for three years). The coverage includes:

- Maximum - \$25,000 per year
- Benefit Period – 1 year
- Deductible - \$0 per claim
- Eligible Person – all athletes participating in MHSA sports (including cheerleading).
- Covered Activities – participating in practice or play of sports sponsored by the MHSA (including cheerleading).
- Definition of Injury: 1) Directly and independently caused by specific accidental contact with another body or object; 2) A source of loss that is sustained while the injured person is covered under the policy and while he or she is taking part in a covered activity; 3) Resulting in a concussion.

The participant's insurance would first be billed and would pay however there would be no out-of-pocket cost for the participant up to \$25,000 per covered injury. For example, if the participant's insurance had a \$3,000 deductible and none of that deductible was met, this insurance would pay the \$3,000 so there would be no out-of-pocket cost to the family. Also, all co-pays would be covered and if there were tests not covered by the primary insurance this insurance would cover all of those costs. The cost per year for schools is as follows:

Enrollment/Premium

0-40 =	\$40
41-110 =	\$65
111-200 =	\$120
201-300 =	\$140
301-400 =	\$170
401-800 =	\$190
801-up =	\$225

Again, all MHSA athletes and cheerleaders would be covered, there is no deductible, and the maximum coverage per injury per year is \$25,000. This is a very proactive approach to dealing with the issues of concussion that are nationwide including the threats of litigation in every state. It also demonstrates that each school is being proactive in the event of litigation.

If you so desire, payment may be made along with your Membership Application and Catastrophic Insurance applications.

MB/jlh

Attachment (remittance form)

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

CONCUSSION INSURANCE REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 65 based on the HIGH SCHOOL ENROLLMENT (schedule below) to cover our school's share of Concussion Insurance premium for 2018-19

School Culbertson HS
Date _____
Signed _____

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2017

<u>Enrollment</u>	<u>Premium</u>
0-40	\$40.00
41-110	\$65.00
111-201	\$120.00
201-301	\$140.00
301-400	\$170.00
401-800	\$190.00
801-up	\$225.00

You must use your high school enrollment per your FALL, 2017 report to OPI or for private schools, use your enrollment as of November 1, 2017.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY JULY 15, 2018

For MHSA Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee _____

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 17

AGENDA TITLE: 2018-2019 Nemont TV Contract Renewal

SUMMARY: Attached please find a copy of the renewal for 2018-2019 Nemont TV Contract.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

REGULAR SEASON MONTANA HIGH SCHOOL EVENT BROADCAST AGREEMENT

The undersigned Montana High School Association (MHSA) member schools listed in Attachment A to this Agreement, and the MHSA, agree to grant Nemont Telephone Cooperative, Nemont the exclusive rights to film and broadcast on a live, streaming, tape-delayed and on-demand basis, the regular season Montana High School 2018-19 boys' and girls' events listed in Attachment B to this Agreement, under the following conditions:

- 1) The MHSA and the MHSA member schools listed on Attachment A of this Agreement are the owners of the rights to and copyright holder of all audiovisual recording, filming, videotaping, telecasting, webcasting, and photography of all MHSA events involving MHSA member schools. Use other than the tape-delayed or live television broadcast or live or on-demand webcast of the events listed in the Agreement including but not limited to reproduction and/or sale is prohibited without express written consent of the MHSA and the member school.
- 2) Equitable coverage of male and female contests is paramount and Nemont will broadcast the agreed upon contests or amend the agreement to assure equal coverage of male and female contests.
- 3) Nemont will air MHSA major sponsor advertisements as required by the MHSA Executive Director during all live broadcasts. MHSA will provide the required ad spots to Nemont at least two (2) weeks in advance of the scheduled live broadcasts in either MPEG-2 or QuickTime format.
- 4) MHSA approval is only for the regular season events listed in the agreement. Permission is not granted to broadcast in any form any MHSA post season event or tournament.
- 5) All other MHSA Media Policies will be followed by Nemont and the member school if the member school enters into the Agreement.

Further, the undersigned member schools listed on Attachment A to this Agreement and the MHSA do hereby authorize Nemont to reproduce and sell in DVD and on-demand format full-length coverage of the events authorized for filming as listed in Attachment B to this Agreement. Upon request from individual member schools, Nemont will provide a complimentary DVD copy of these events to each participating member school making such a request.

The parties also agree that the event schedule in Attachment B is tentative and subject to change, and that any changes will be provided to the affected member school(s) and the MHSA for authorization in writing at least one (1) week prior to the event.

Nemont:

By: _____

Its: General Manager

Date: _____

MHSA:

By: _____

Its: Executive Director

Date: _____

Member School Authorizations: **See Attachment A**

Attachment A

MHSA Member Schools indicate their agreement and authorization to the conditions stated in this Agreement by signing below:

Brockton High School

By: _____

Title: _____

Date: _____

Culbertson High School

By: _____

Title: _____

Date: _____

Frazer High School

By: _____

Title: _____

Date: _____

Froid High School

By: _____

Title: _____

Date: _____

Glasgow High School

By: _____

Title: _____

Date: _____

Grenora High School

By: _____

Title: _____

Date: _____

Hinsdale High School

By: _____

Title: _____

Date: _____

Lustre High School

By: _____

Title: _____

Date: _____

Nashua High School

By: _____

Title: _____

Date: _____

Opheim High School

By: _____

Title: _____

Date: _____

Attachment A

MHSA Member Schools indicate their agreement and authorization to the conditions stated in this Agreement by signing below:

Plentywood High School

By: _____

Title: _____

Date: _____

Poplar High School

By: _____

Title: _____

Date: _____

Saco High School

By: _____

Title: _____

Date: _____

Scobey High School

By: _____

Title: _____

Date: _____

Westby High School

By: _____

Title: _____

Date: _____

Whitewater High School

By: _____

Title: _____

Date: _____

Wolf Point High School

By: _____

Title: _____

Date: _____

Medicine Lake High School

By: _____

Title: _____

Date: _____

Bainville High School

By: _____

Title: _____

Date: _____

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 18

AGENDA TITLE: 2018-2019 Teacher Contract(s)

SUMMARY: I placed this item on the agenda in the event that there might applicants for our various positions for your consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 19

AGENDA TITLE: 2018-2019 Teacher Assignment(s)/Reassignment(s)

SUMMARY: It appears as though we will only need one (1) Kindergarten Classroom for the 2018-2019 school year. Based on that information I would like to recommend that Vicki Parker be reassigned from Kindergarten to 2nd Grade.

I am reluctant to believe that we will find a certified High School English teacher this recruiting season to fill the vacancy left by Mrs. Toav's departure. However, we are fortunate to have a highly qualified High School Teacher in our building that has been previously assigned to assisting students in our High School Title I department. Therefore, I would like to recommend that Jeri Gustafson be reassigned from High School Title I to High School English.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 20

AGENDA TITLE: 2018-2019 Classified Staff Contract(s)

SUMMARY: I placed this item on the agenda in the event that we have positions to fill, such as Title I aides, custodians, etc.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 21

AGENDA TITLE: 2018-2019 Extra-Curricular Contract(s)

SUMMARY: I believe there will be a recommendation forthcoming from the Athletic Committee for the High School Golf Head Coach and the High School Track Head Coach positions.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 22

AGENDA TITLE: 2018-2019 Technology Budget

SUMMARY: Attached please find a copy of the proposed Technology Budget for the 2018-2019 School Year. I believe a recommendation on this matter will be forthcoming from the Technology Committee.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

2018-2019 Technology Budget

[illegible]

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Past Technology Requests	\$ 20,275.00	\$ 33,465.00	\$ 20,005.00	\$ 22,996	\$ 13,230	\$ 14,203
Past Approved Tech Budgets	\$ 80,884.00	\$ 94,159.00	\$ 114,341.00	\$ 72,522	\$ 75,869	\$ 77,798

2018-2019 Technology Budget

The Culbertson School District will maintain a budget providing a sum of money strictly for technology items and training. An increase of 3% for inflation will be added to next years budget.

TECHNOLOGY ITEM		STAFF	QUANTITY	Last Year Cost	COST		TOTAL	Fund
Yearly Renewals								
Renaissance Learning (yearly)	Renew on 6-30-19	300 Users	\$5,287	\$5,287	\$5,287		\$5,287	Federal SRS Grant
Acellus Annual Support (yearly)	Renew on 5-27-19		\$515		\$515		\$515	
AIMSweb Yearly Renewal (yearly)	Renew on 4-30-19	180	\$1,170	6.50 per student			\$1,250	Federal SRS Grant
BrainPop Yearly Renewal (yearly)	Renew on 1-29-19	unlimited	\$1,795		\$1,855		\$1,855	Federal SRS Grant
Kaspersky (AV) licenses (3 year)	Renew 6-17-2020	200	\$0	\$30 per cpu(60)			\$0	General Fund
Schoolmaster Yearly Annual renewal	Renew on 4-20-19		\$1,968		\$1,968		\$2,100	Federal SRS Grant
Sonic Wall (School) 2 year	Renew 9-1-2020		\$3,613		\$3,010		\$0	General Fund
Nemont Internet	monthly		\$7,200	\$600 month			\$7,200	General/E-rate
Follette Destiny Software yearly renewal	Library 5-31-19		\$575		\$575		\$575	General Fund
Schoolwires Website (yearly/3 yr contract	Renew 6-30-2021		\$1,895.00		\$1,932.00		\$1,932.00	Federal SRS Grant/E-rate
Verizon	monthly		\$2,400.00	\$200 a month			\$2,400.00	General Fund/E-rate
Lexia Reding (2 year) Ator	Renew 5-1-19	5-\$130	\$650.00		\$650.00		\$0	General
CA ArcServe (3 year)	Renew 2-1-2020		\$0.00		\$2,604.00		\$0	
CA ArcServe 3TB Cloud Storage (yearly)	Renew 7-1-18	3TB	\$4,427.00		\$4,427.00		\$4,427	
OneCall Now (yearly)	Renew 12-1-18	270	\$472.00		\$427.00		\$487	
Harris Lunchcount Program (yearly)	Renew on 7-1-19		\$595.00		\$595.00		\$600	
E-Rate (Nicole Jones)					\$1,400			
			\$32,562.00				\$28,628	
Maintenance /Supply								
Technology Coordinator	Staff		\$5,200				\$5,200	General
Technician Time (Gaffanays)	Staff	100 hours	\$6,800		\$66		\$6,600	General/Oil
Computer Summer Cleaning	Staff	170	\$2,890		\$17 each		\$2,890	General
Extra Printer Cartridges	Staff		\$3,000		\$3,000		\$3,000	Timber/Flex
Printer Cartridges for school	Staff	will vary	\$10,000				\$10,000	General/Oil
Incidentals	Staff		\$2,000		\$3,000		\$3,000	General Fund/Timber
Forseen Printer failure of Hp 6700's	staff	10	\$2,000				2,000	
			\$31,890				\$32,690	

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 23

AGENDA TITLE: 2018-2019 Athletic Gate Prices

SUMMARY: The members of District 2C have discussed this matter and with the MOA subvarsity pay increasing from \$36 to \$48 per game, it seems as though all the other schools are planning to increase the gate prices from \$3 for students and \$5 for adult to \$5 for students and \$7 for adults. This increase should be considered for volleyball, football, and basketball. Plentywood was a trend-setter and already charged the increased amount in the 2017-2018 school year.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 24

AGENDA TITLE: Impact Aid Policy Review

SUMMARY: Attached please find a copy of the policy that was just recently changed during the 2017-2018 school year to meet the new federal requirements. This policy has been previously provided to the Parent Advisory Committee (PAC), as well as the Fort Peck Tribal Education Committee and the Fort Peck Tribal Council for their respective review and consideration. This is an annual review of the policy to determine if any updates are requested or necessary.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

1-04-115. Indian Education Equal Participation.

It is the intent of the Culbertson School District that all Indian children of school age have equal access to all programs, services, and activities offered within the school district. To this end, the Culbertson School District will consult with local tribal officials and parents/guardians of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Culbertson School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents/guardians of children residing on eligible Indian lands. A copy of the current policies and procedures will be attached to the annual Impact Aid application.

The Culbertson School District attests that it has provided a copy of written responses to comments, concerns, and recommendations received from tribal leaders and parents/guardians of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents/guardians of Indian children prior to the submission of their annual Impact Aid application.

Indian Policies and Procedures

The following Indian policies and procedures become effective upon School Board approval.

Policy 1: The Culbertson School District will disseminate relevant applications, program plans, and information related to the district's education program and activities with sufficient advance notice to allow tribes and parents/guardians of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

Procedure 1: The Culbertson School District will disseminate information and seek timely input regarding the following education programs (including, but not limited to): Title I, Part A, Title I, Part C, Title I, Part D, Title II, Part A, Title III, Part A, Title IV, Part A, Title IV, Part B, Title V, Part B subpart 2, Title VI, Part A, subpart 1, Title VII-Impact Aid programs, Johnson O'Malley programming.

The completed applications, evaluations, and program planning will be made available to parents/guardians of Indian children, Tribal officials, and the Indian Education Committee and a summary will be prepared and disseminated two weeks in advance of public school board meetings held prior to the submission of these federal program grants to afford all interested parties the opportunity to review the documents with sufficient time to provide

1-04-115. Indian Education Equal Participation. (page 2)

thoughtful input at the public meetings. These school board meetings will be publically advertised via the Culbertson School District website and emails to allow all interested parties to attend. In addition, representatives from the District will schedule meetings with the Indian Education Committee to seek input.

Parents/guardians of Indian children, tribal officials, the Indian Education Committee, and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

Minutes from the Indian Education Committee meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for ongoing dissemination of information.

Policy 2: The Culbertson School District will provide an opportunity for the Fort Peck Tribe and parents/guardians of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]

Procedure 2: The Indian Education Committee (Parent Advisory Committee) of the Culbertson School District will meet each trimester of the school year for the purpose of addressing comments and concerns of parents/guardians of Indian children regarding the District's educational programs and activities. The meeting agendas are posted and all meeting are open to the public allowing for tribal officials as well as parents/guardians of Indian children the opportunity to submit comments and recommendations for consideration.

A school board representative is a non-voting member of the Indian Education Committee (Parent Advisory Committee). This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Indian Education Committee, as well as the School Board.

At each of the Culbertson School Board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two school board meetings are scheduled in June and July which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as maximized participation from tribal officials as well as parents/guardians of Indian children will be seriously considered.

Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.

1-04-115. Indian Education Equal Participation. (page 3)

The District and Indian Education Committee representatives will schedule meetings with the Fort Peck Tribe to discuss ongoing programming goals.

Policy 3: The Culbertson School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)]

Procedure 3: The Culbertson School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

- A. The Culbertson School District will monitor Indian student participation in all academic and co-curricular activities.
- B. School district administration will review school data to assess the extent on Indian children's participation in the District's educational programs on an equal basis.
- C. The Culbertson School District will share its assessments of district funding, Indian participation, related academic achievements, and other related data will be shared with the parents/guardians of Indian children and tribal officials by email.
- D. Parents/guardians of Indian children, tribal officials, and other interested parties may express their views on participation through direct communications with the school district, at any school board meeting, or to the Indian Education Committee (Parent Advisory Committee).
- E. Copies of the annual reports will be provided to tribal officials.

Policy 4: The Culbertson School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CFR222.94(a)(4)]

Procedure 4: During the organization meeting of the Indian Education Committee (Parent Advisory Committee), the Indian Policies and Procedures will be reviewed and revised if necessary. Once this has happened, the document will be forwarded to the Culbertson School Board as well as the tribal officials and the parents/guardians of Indian children for review and consideration. If necessary, the Indian Education Committee may suggest revisions at other times of the year as appropriate. Any updates will be sent to parents/guardians of Indian children and tribal officials within two weeks of adoption by the Culbertson School Board.

Policy 5: The Culbertson School District will respond at least annually in writing to comments and recommendations made by tribal officials or parents/guardians of Indian children, and disseminate the responses to the tribal officials and parents/guardians of Indian children prior to the submission of the IPPs by the LEA. [34CFR222.94(a)(5)]

1-04-115. Indian Education Equal Participation. (page 4)

Procedure 5: The Culbertson School District will at least annually respond in writing to comments and recommendations made by the Indian Education Committee (Parent Advisory Committee), tribal officials, or parents/guardians of Indian children, and disseminate the responses to all parties by email prior to the submission of the IPPs by the District.

Policy 6: The Culbertson School District will provide a copy of the IPPs to the Fort Peck Tribe. [34CFR222.94(a)(6)]

Procedure 6: The Culbertson School District will annually provide a copy of the current Indian Policy and Procedures to the Fort Peck Tribe by email within two weeks of being adopted by the Culbertson School Board.

Adopted:	March 20, 1984		
Revised:	June 21, 1988	January 18, 2000	October 24, 2005
	June 25, 2008	June 23, 2009	August 19, 2010
	August 16, 2011	June 19, 2012	June 17, 2013
	June 17, 2014	June 17, 2015	June 23, 2016
	June 20, 2017	January 16, 2018	

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 25

AGENDA TITLE: Bus Route Contract Renewal(s)

SUMMARY: I assume a recommendation will be forthcoming from the
Negotiations Committee.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 26

AGENDA TITLE: Disposition of Property

SUMMARY: Attached please find a list of property that is being recommend for disposal.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Disposition of Property

Barbells	Weight (lbs)	Quantity
	5	5
	10	1
	15	3
	20	6
	25	4
	30	4
	35	4
	40	2
	45	2
	55	2
	60	1
Olympic Plates	2.5	8
	2.75	2
	5	15
	10	11
	25	5
	35	5
	45	14
Deadlift Plates	10	2
	25	2
Bars/misc.	Olympic curl	1
	Olympic tricep	1
	Olympic trap	1
	Progressive Chains	2
Weight Machines/Equipment	Incline Bench Press	2
	Lat pull/row	1
	Bent over row	1
	Flat Bench Press	2
	Flat Bench	1
	Curling Bench	1
	Squat Rack	1
	Hip Flexor	1
	Sit up Bench	2
	Leg Curl/Extension	1
	Barbell Rack	2
	Weight Tree	2
Football Equipment	Shoulder Pads	30
8' x 16' metal shed on skids		1

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 27

AGENDA TITLE: Resignation(s)

SUMMARY: Attached please find a copy of the resignation letters from James Harkins and Tori Kirkaldie.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

05/21/18

Dear Culbertson School Board,

I am writing to inform you that I will be resigning from my position as Elementary Teacher at Culbertson Public Schools, effective upon the end of the current 2017-18 school year. I have decided to retire.

I have greatly enjoyed being a part of the staff at Culbertson Schools during the last two school years. Thank you for the opportunity to have worked in this great district.

I wish you continued success in the future.

Best regards,

A handwritten signature in blue ink that reads "James Harkins". The signature is written in a cursive style with a large initial "J" and a stylized "H".

James Harkins

Tori Kirkaldie
423 1st Ave W
Culbertson, MT 59218

June 11, 2018

Culbertson Public Schools
423 1st Ave W
Culbertson, MT 59218

Dear Mr. Chairman and Board Members,

I would like to inform you of my intention to resign as the Activity Secretary at Culbertson Public Schools, effective June 26, 2018.

I appreciate the opportunity to work in such a fun environment and will miss it greatly.

Please let me know if you will need anything from me during this transition period.

Thank you,

A handwritten signature in black ink that reads "Tori Kirkaldie". The signature is written in a cursive style with a large, stylized "T" and "K".

Tori Kirkaldie

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 28

AGENDA TITLE: Indemnity Bond/District Warrant Void(s)

SUMMARY: Attached please find a copy of the information for this agenda item. This matter requires Board approval.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

AGREEMENT TO INDEMNIFY AND HOLD HARMLESS

WHEREAS, THE CULBERTSON SCHOOL DISTRICT NO. 17, ROOSEVELT COUNTY, MONTANA Through its regularly authorized officers, did on the 21st day of November, 2017, issue to DEPARTMENT OF REVENUE, certain CLAIMS warrant(s) as follows:

No. 63595 \$4,219.36 11/21/2017

from the school funds, drawn upon the Culbertson School District No. 17, Roosevelt County, Montana, and WHEREAS, said warrant(s) has(have) been lost or destroyed, it is hereby requested that the Clerk of the School issue a duplicate warrant in lieu of said warrant so lost or destroyed, and WHEREAS, as a condition precedent to the authority of the Clerk of the School to issue said duplicate warrant, the person entitled to receive the same is required to file an Agreement of Indemnity in conformity with 17-8-306, MCA;

NOW, THEREFORE, upon the issuance of said duplicate warrant, I shall at all times indemnify and hold harmless the Culbertson School District No. 17 or its officers and employees from any loss resulting from the issuance of said duplicate warrant.

I have hereunto set my hand this 7 day of May, 2018.



Signature of Payee

Tax Examiner
Title

Russ Christenson

Printed Name

PO Box 7149

Address

Helena MT 59604

City, State and Zip Code

State of _____

(optional)

County of _____

Signed and acknowledgement before me on _____ by _____.

(seal)

(signature of notary)

(printed name of notary)

Notary public for the state of _____

Residing at _____

My commission expires: _____

Replacement Warrant Information:

Warrant 64003

Amount 4219.36

Payee Dept of Revenue

Date 5-7-2018

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 29

AGENDA TITLE: Budget Amendment Resolution

SUMMARY: Attached is the Budget Amendment Resolution. This is the second part of the Budget Amendment process.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**BUDGET AMENDMENT RESOLUTION
CULBERTSON SCHOOL DISTRICT NO 17
ROOSEVELT COUNTY**

At a regular meeting of the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, held June 21, 2018, at 6:30 p.m. in the Lunch Room, the following resolution was introduced:

WHEREAS, the Trustees of Culbertson School District No 17, Roosevelt County, Montana, have made a determination that as a result of an unforeseen need of the district that cannot be postponed without affecting the safety of students and employees or the educational functions of the district, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the Trustees have determined that an amendment to the elementary school budgets in the amount of \$435,050.00 and the high school budgets in the amount of \$76,380.00 is necessary under the provision of Section 20-9-161(6), MCA; for the purpose of building improvements and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the oil and gas revenues;

THEREFORE BE IT RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, proclaims a need for an amendment to the elementary school budgets for fiscal year 2017-2018 in the amount of \$435,050.00 and the high school budgets for fiscal year 2017-2018 in the amount of \$76,380.00 under Section 20-9-161(6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, will meet at 6:30 p.m. in the Lunch Room on June 21, 2018, for the purpose of considering and adopting the budget amendment.

Chairperson
Board of Trustees

District Clerk
Board of Trustees

DATE BUDGET AMENDMENT WAS ADOPTED: _____, 20__

List all budget expenditure line items and amounts:

101-100-1000-610	\$76,300.00	101-910-3100-116	\$24,000.00
101-100-1000-640	\$17,000.00	101-910-3100-630	\$16,000.00
101-100-2700-730	\$105,000.00	201-100-1000-610	\$13,300.00
101-100-2600-412	\$10,000.00	201-100-1000-640	\$12,380.00
101-100-2600-610	\$13,650.00	201-100-2600-412	\$2,800.00
101-100-2740-440	\$12,100.00	201-100-2600-610	\$10,600.00
101-100-5200-840	\$145,000.00	201-100-5200-840	\$21,800.00
101-100-5200-850	\$16,000.00	201-710-3400-582	\$15,500.00

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 30

AGENDA TITLE: Missoula Children's Theatre Practice Times – April 2019

SUMMARY: The Missoula Children's Theatre was performed in Culbertson in April of 2018 and was a tremendously wonderful experience for those that were able to participate. However, not all of the roles for the play were filled due a shortage of student participants. This shortage may have been partially due to the practice times for the rehearsals were after school from 4 pm until 9 pm. This limited bus students from participation. I am asking the Board to consider allowing for rehearsal times to be held during school hours to allow for all interested students to participate without bus limitations. All students that participate in the Theatre will be required to makeup all assignments that are missed during this week of rehearsal.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 31

AGENDA TITLE: Board Policy 2-03-131 and 2-04-116 (Compensated Absence)

SUMMARY: Attached please find a copy of the current policies. Please note that school personnel can accrue an unlimited amount of Compensated Absence Leave throughout the year, but are only allowed to carry over 16 hours from one year to the next. Hence, if they have more leave than 16 hours they must use it or lose it by the end of the school year. This past May the school often asked school personnel to cover for other staff on leave due to shortage of guest (substitute) teachers, but these individuals often declined the opportunity, as they already had more than 16 hours and could not or would not use the additional leave anyway. One solution that was suggested by the staff was to allow the additional Comp Time above and beyond the 16 hour limit be reallocated to go to the District Sick Leave Bank, which often is not full. I believe this is a very good solution and will encourage our staff to earn Comp Time throughout the year, including the month of May.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

2-03-131. Certified Staff Compensated Absence Leave.

The Culbertson School District recognizes the importance of having certified staff instructing students each day of the school year. Therefore, the District will establish policy to allow certified teachers to accrue and utilize compensated absence leave time.

Earning Compensated Absence Leave Time

Certified Teachers may earn compensated Absence Leave Time by voluntarily forgoing all or part of their preparation period to cover another teachers' class.

Utilizing Compensated Absence Leave Time

Compensated Absence Leave Time can be utilized in the same manner as personal leave.

Carry Over

Teachers may carry over up to sixteen (16) hours of time from the conclusion of one school year to the start of the next school year.

Adopted: January 21, 2014
Revised:

2-04-116. Classified Staff Compensated Absence Leave.

Earning Compensated Absence Leave Time:

Classified staff may earn compensated Absence Leave Time by voluntarily working above and beyond their regular contracted hours.

Additionally, Classified Instructional Staff may earn compensated Absence Leave Time by voluntarily forgoing all or part of their preparation period to cover another teacher's class.

All Compensated Absence Leave Time will be approved by the Superintendent prior to being earned.

Utilizing Compensated Absence Leave Time:

Compensated Absence Leave Time can be utilized in the same manner as vacation leave.

No Carry Over Balance:

Classified Staff will be paid for the balance of their Compensated Absence Leave each year at the conclusion of their annual contract and at their contracted hourly rate of wage.

Adopted: January 16, 2014
Revised:

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 32

AGENDA TITLE: Board Policy 1-04-131; 1-04-140; and 2-03-119
(Tobacco Related)

SUMMARY: The district was recently contacted by a regional specialist working with OPI to review the tobacco related policies of schools. Attached please find a copy of the current policies that we have with the suggested changes noted in the boxes. I recommend the Board approve the recommendations for changes as noted by the OPI consultant.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

1-04-131. Tobacco Free Policy.

It is the responsibility of the Culbertson Public Schools to provide and insure a safe and healthful environment for the students, staff, and visiting public. The Board recognizes the rights and health of all individuals in the buildings and will provide an environment free of contaminants.

It has been determined by the Surgeon General of the United States that tobacco use of any kind is dangerous to individual health.

Therefore to establish a posture that is consistent with the goals stated above and to protect the health of our students, staff, and visiting public, the following policy will be implemented:

- A. Tobacco use will be prohibited on all Culbertson School District property.
- B. Visitors to the school will be informed of this policy and will observe the tobacco free rules while on school district property for visitation, athletic events, education events, or business.
- C. All school staff will enforce this policy.

Adopted: November 17, 1987
Revised: February 22, 2000
November 16, 2004
August 19, 2010

Due to 2 highlighted parts above, these should be written into policy. Wording could change.
All students will adhere to this policy.
All school staff will adhere and enforce this policy.

In talking with Montana OPI, the following items are what they are hoping changes in regards to Culbertson School Policy

- * Lack of Electronic cigarettes/devices
- * Tobacco Free - all school grounds; outside buildings/ designated areas; adults allowed outside in smoking areas

1-04-140. **Drug, Alcohol, and Tobacco Use.**

in any form including electronic innovation

Students have a right to attend school in an environment conducive to learning. The use of controlled drugs, alcohol, tobacco, and other intoxicants is illegal for students. These substances and tobacco are addictive and they interfere with the healthy development of children and adolescents. Drug and alcohol use is incompatible with effective learning and teaching. The Culbertson Schools hereby establish a policy to prevent the use of illicit drugs and alcohol by students and staff and to maintain a drug-free and tobacco-free educational environment.

The Culbertson Schools will not tolerate the possession, sale, use, or influence of tobacco, alcohol, intoxicants, other illegal and harmful drugs and drug paraphernalia in the schools, on school grounds, or at school sponsored activities. Smoking tobacco by adults is permitted outside of school buildings in designated smoking areas.

The Culbertson Schools will commit to a comprehensive health education program which includes instruction in the prevention of drug and alcohol abuse, as well as an intervention and referral procedure for students and staff.

Drug Education Program. The substance abuse program will involve teachers, and the community.

This statement should be eliminated to ensure tobacco free school grounds

The substance abuse program will be age-appropriate and sequential K-12. Instruction will include basic explicit information on the health, legal, and social effects of tobacco and drugs; and general preventive education. The curriculum will be available for parents and others to consult, and shall meet the same expectation of the curriculum at CSP 1-01-100 to 106. Other programs such as DARE and LION'S Quest may supplement but not supplant the curriculum.

Standards of Conduct. The following conduct is prohibited and will subject an employee or student to disciplinary action, up to and including termination and expulsion.

For the purposes of this policy, "possession" means to consume or to have available any quantity of an illegal drug or alcohol.

For students, the possession, use, or selling of alcohol, other intoxicants, illegal drugs, drug paraphernalia, or tobacco on school grounds or while participating in school-sponsored activities will result in disciplinary action and referral to law enforcement officials.

For staff, the possession, use, or selling of alcohol, other intoxicants, illegal drug, or drug paraphernalia, and tobacco on school grounds or while participating in school activities will result in disciplinary action. An exception will be made for the staff to smoke on school grounds only in designated smoking areas.

For the first report or suspected violation a conference will be scheduled with a supervisor who will document the conference in the employee's file. Suspected possession of illegal

1-04-140. Drug, Alcohol, and Tobacco Use. (page 2)

drugs will result in a referral for prosecution.

For the second report involving alcohol the supervisor may require the employee to receive an evaluation from a licensed chemical dependency counselor at District expense. The employee will provide the District documentation of the assessment. If follow up or aftercare treatment is recommended, the employee will provide for some and submit documentation to the District of successful rehabilitation for reinstatement into their employment position. If the employee does not comply with this procedure, the District will initiate termination proceedings.

Second and subsequent tobacco violations will result in documented conferences with a supervisor. These reports will be placed in the employee's file and will be taken under consideration for evaluation, promotion, retention, and termination.

The District will cooperate with licensed professionals who recommend aftercare treatment in conjunction with staff or student rehabilitation provided the health and safety of other staff and students is not jeopardized.

Administrative Procedures and Policy Review. A copy of this policy will be made available to all staff and parents.

This policy shall undergo periodic review. The educational portion shall be reviewed in the same curriculum review cycle as the K-12 health program. Attitudes of students will be assessed through the Youth Risk Behavior Survey. Each year the Board will review a report of all incidents reported, confirm the accuracy of the report, and make some assessment of the effectiveness of the program.

This policy shall be Board reviewed periodically.

Adopted:

Revised: February 22, 2000
November 16, 2004

2-03-119. **Smoking.**

Instead of smoking, possibly
change to "tobacco"

The Culbertson School building is a smoke-free environment.

Instead of smoke-free, it should say tobacco-free

Adopted:

Revised: May 16, 2000

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 33

AGENDA TITLE: Authorization for Bank Signature Card for Activities Secretary

SUMMARY: First Community Bank requires Board action in order to authorize adding Kaylynn Helfrich's name to the signature card.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 34

AGENDA TITLE: 2018-2019 School Calendar Change

SUMMARY: We would like to ask the Board for a slight change in the 2018-2019 school calendar to avoid a conflict between the District 13 Music Festival and the State FFA Convention. This specific change is noted in the month of April with the District 13 Music Festival moving from April 5th and 6th to April 12th and 13th.

Otherwise, everything else remains the same.

The updated calendar is attached for your review and consideration.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Culbertson School District #17 J/R/C

School Calendar

2018-2019

Fall Trimester

August 20-21	2 PIR Days	Teacher Orientation
August 22-24	3 PI Days	Students Begin School on Aug. 22 nd
August 27-31	5 PI Days	Dismissal at 2 pm on August 31 st
September 3	No School	Labor Day
September 4-7	4 PI Days	
September 10-14	5 PI Days	
September 17-21	5 PI Days	Dismissal at 2 pm on September 21 st
September 24-28	5 PI Days	
October 1-5	5 PI Days	
October 8-12	5 PI Days	
October 11	½ PIR Day	Dismissal at 2 pm
		Parent/Teacher Conference 4 pm - 7 pm
October 15-17	3 PI Days	Dismissal at 2 pm on October 17 th
October 18-19	2 PIR Days	Teacher Convention (No School)
October 22-25	4 PI Days	Dismissal at 2 pm on October 25 th
October 26	No School	Vacation Day
Oct. 29 – Nov. 2	5 PI Days	
November 5-9	5 PI Days	
November 12-16	5 PI Days	

End of the Fall Trimester

59 PI Days + 4½ PIR Days

Culbertson School District #17 J/R/C

School Calendar

2018-2019

Winter Trimester

November 19-20	2 PI Days	Dismissal at 2 pm on Nov. 20 th
November 21-23	No School	Fall Break
November 26-30	5 PI Days	
December 3-7	5 PI Days	
December 10-14	5 PI Days	
December 17-21	5 PI Days	Dismissal at 12 pm on Dec. 21 st
Dec. 22 - Jan. 2	No School	Winter Break
January 3-4	2 PI Days	
January 7-11	5 PI Days	
January 10	½ PIR Day	Dismissal at 2 pm
		Parent/Teacher Conference 4 pm - 7 pm
January 14-18	5 PI Days	
January 21-25	5 PI Days	
Jan. 28-Feb. 1	5 PI Days	
February 4-8	5 PI Days	
February 11-14	4 PI Days	Dismissal at 2 pm on February 14 th
February 15	No School	Vacation Day
February 18-22	5 PI Days	
End of the Winter Trimester	58 PI Days + ½ PIR Day	

Culbertson School District #17 J/R/C

School Calendar

2018-2019

Spring Trimester

Feb. 25-March 1	5 PI Days	
March 4-8	5 PI Days	
March 11-14	4 PI Days	Dismissal at 2 pm on March 14 th
March 15	No School	Vacation Day
March 18-22	5 PI Days	
March 25-29	5 PI Days	
April 1-5	5 PI Days	
April 4	½ PIR Day	Dismissal at 2 pm
April 8-11	4 PI Days	Parent/Teacher Conference 4 pm - 7 pm
April 12 th	1 PIR Day	Dismissal at 2 pm on April 11 th
April 15-18	4 PI Days	Teacher Inservice
April 19-22	No School	Dismissal at 2 pm on April 18 th
April 23-26	4 PI Days	Spring Break
April 29-May 3	5 PI Days	
May 6-10	5 PI Days	
May 13-17	5 PI Days	
May 20-24	5 PI Days	Dismissal at 2 pm on May 24 th
May 27	No School	Vacation Day
May 28-31	4 PI Days	Dismissal at 12 pm on May 31 st
May 31	½ PIR Day	Record Keeping

End of the Spring Trimester 65 PI Days + 2 PIR Day

End of the School Year 182 PI Days + 7 PIR Days

*2 flex (snow) days

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-21-2018

AGENDA ITEM #: 35

AGENDA TITLE: Culbertson Booster Club Request(s)

SUMMARY: The Booster Club would like to put in requests for our fundraising for the 2018-2019 school year. The plans, if approved, would be:

- Send out flyers on shirts/sweats/jackets/etc. the Booster Club has for sale though the school email the first week of school (August 22nd)
- Sell our shirts/etc. at the first home football (August 24th) and volleyball (August 25th) games and provide a meal for those games.
- Send out flyers November 26th on shirts for sale through the school email and sell on-site for the first home basketball game.
- See if the school has any small space available at the school to store Booster Club/ Group boxes
- Request for items athletic program may need - estimated donation \$5,000.

In addition, the Culbertson Group wants give the Board an update and information on our tournament and thank the school for letting us use the gym.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.